

MEETING MINUTES

Alexandria Community Services Board Meeting

4850 Mark Center Dr. Alexandria, VA

Conference Room #1301

September 4th, 2025 – 6:30 pm

Members Present: Mary Lyman, Chair
Mary Catherine Gibbs, Vice Chair
Brian Marvin
Krista Oberlander
Michele Walz
Luisa Lancetti
Marjorie L. Greenberg
Lemuel Houston, Jr.
Mouaad Jaani

Members Absent: Erica Hamilton (Unexcused)
Ian Ring (Excused)

Staff: Kate Garvey, Director
Federico Gutierrez, Assistant Director
Chontelai Patterson-Mendie, Administrative Operations Officer
D'Mitre Powell, Admin Support Supervisor

Ms. Lyman called the Board Meeting to order at 6:32 P.M.

I. EXECUTIVE SESSION

- There was no executive session.

II. PUBLIC COMMENT

- There was no public comment.

III. CONSENT ACTION ITEMS

- Approval of June 5th, 2025, Board Minutes. Motion by Mary Catherine Gibbs, seconded by Luisa Lancetti; motion carried with 100% approval.

IV. DISCUSSION ITEMS

- Kate Garvey provided the Board with updates on the hiring process of the new Director of Adult Services.
- The interview process begins on 10/6 with a selection by 11/8 and a projected start date of 12/15.
- Ms. Garvey added that she is requesting CSB involvement in the hiring process with Board members offering key concerns, position description feedback, and interview

questions input. Lastly, Ms. Garvey also invites two members of the CSB board to the interview panel.

V. EXECUTIVE DIRECTOR COMMENTS/CONCERNS

- Ms. Garvey notes that due to changes in federal policies, particularly the Personal Responsibility and Work Opportunity Act of 1996, there may be an impact on services provided for immigrants without legal status. Ms. Garvey adds that the City currently does not collect legal status of people who apply for services.
- Ms. Garvey states that there is an ongoing effort to collaborate with local non-profit organizations to provide resources to immigrants without legal status to circumvent potential impacts to welfare programs within the City.

VI. ADJOURNMENT

- Motion to adjourn by Mary Lyman, seconded by Mary Catherine Gibbs, at 7:10pm.